

**To: Members of the Council**

You are hereby summoned to attend a meeting of the Annual Meeting of Cramlington Town Council to be held at Town Council Offices, 1<sup>st</sup> floor Manor Walks, Cramlington on **Thursday 5<sup>th</sup> May 2022 commencing at 6.15pm.**

The Agenda for the meeting is set out below.

An Ordinary meeting of the Town Council will be held at the rising of the Annual Meeting.

**Bob Baker**  
Town Clerk

28<sup>th</sup> April 2022

**A G E N D A**

**PART 1**

- 1. To elect the Town Mayor of the Council and to receive the Town Mayor's Declaration of Acceptance of Office**
- 2. To elect the Deputy Town Mayor and to receive the Deputy Town Mayor's Declaration of Acceptance of Office**
- 3. To receive apologies for absence**
- 4. To receive any declarations of interest from Members**
- 5. To approve the minutes of the Meeting held on 20<sup>th</sup> March 2021**
- 6. To approve and adopt the Standing Orders for Cramlington Town Council**
- 7. To approve and adopt the Financial Regulations for Cramlington Town Council.**
- 8. To appoint an Internal Auditor**
- 9. To approve the schedule of delegations**
- 10. To appoint a Chair and vice-chair and members to serve on the under mentioned Committees:**
  - (a) Development and Strategic Management
  - (b) Community and Youth
  - (c) Personnel Panels: 1. Hearing Panel, 2. Recruitment Panel, 3. Appeals Panel

**11. To appoint representatives on the under mentioned bodies as required:**

NALC County Committee – 1 Member (usually the Chair of the Council)

Northumberlandia Advisory Group – 2 Members

Cramlington Hub - 3 Members

**12. To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year (Schedule attached)**